



Complete applications for farm buildings must include:

- applicable law approval documentation when required
- completed application package
- building permit fees
- building permit application plot plan
- complete design drawings

The information provided should be used as a sample only to help you with creating your application.

### Minimum Distance Separation

Construction of a livestock facility is usually permitted only in agricultural zones. In addition, setback distances from roads, lot lines, neighbouring houses and land uses often restrict the location of a livestock facility. Minimum Distance Separation calculations may be required.

### Required Inspections

- excavation/ footing prior to pouring concrete
- foundation prior to backfilling
- framing/ final

### Fees

We determine fees based on our Building By-Law. Please see our By-Law for the most up-to-date building permit fees.

### Changes to Approved Plans

Any proposed changes from the approved plans must be approved by a Building Inspector prior to construction. Failure to have the required inspections performed may result in you having to uncover and expose the work for inspection.

## Farm Buildings

Building permits are required for all agricultural construction projects including manure storage facilities, grain bins, silos, barns, shops etc.

The Ontario Building Code (OBC) allows farm buildings to be regulated by the National Farm Building Code of Canada (NFBC) which provides additional requirements beyond those found in the OBC. In some cases the code requirements are lower for farm buildings.

### Required Documents

Typical requirements are listed below, additional information may be required.

#### Plot plan

- Lot lines including dimensions
- Measurements from the proposed farm building in relation to lot lines and all structures located on the property
- Lot area, proposed building area, and area of all other structures
- Proposed building height
- Location of septic systems and the distances to the farm building (if applicable)
- Municipal address

#### Foundation / framing plan

- Footings and foundation walls
- Slab-on-ground
- Post and base details
- One floor plan for each floor level proposed
- Wall location and thickness
- Window and door locations including sizes and lintels
- Roof construction including beams, rafters, joists or trusses, sizes and direction

#### Elevation / cross section plan

- The general appearance of the farm building
- Windows and doors
- Exterior wall finish (e.g. siding)
- Footing sizes and depths
- Foundation construction
- Floor construction



## Before Applying

It is your responsibility to ensure that all necessary approvals or permits have been obtained from other agencies for any Applicable Law identified in the Ontario Building Code that is relevant to your project.

## Applying Online

The City of Belleville's web portal is now online. In order to access the portal you must register as a user. Approval is quick and easy and you can then enjoy the benefits that the online portal has to offer. At this point in time you can apply for a building permit, check the status of your building permit application and pay for building permits through the portal.

Applying for a permit online is just another means of applying for a permit. We do still require and application form to be filled out and attached during the submission process.

Applying for a permit is an eight step process. Throughout the various steps, you will be asked for information that pertains to the permit you are applying for, such as the location, estimated project value, description of work, and contact information. On step 6, you will be able to attach a PDF copy of your application, plans and any other documents that accompany your permit application. Once you reach the final step, step 8, you will be able to submit and pay the initial building permit fee.

### Contact

Building Section  
Engineering & Development Services  
City of Belleville  
613-967-3204

[building@belleville.ca](mailto:building@belleville.ca)

- Wall construction including stud height and spacing
- Roof construction including roof pitch
- Roof ventilation (if required)
- Height from grade to roof peak
- Design Information

## Additional information

- Truss drawings and truss layout as supplied from the truss manufacturer required for roofs constructed of pre-engineered roof trusses
- The floor joist layout as supplied from the manufacturer is required when pre-engineered floor joists are used
- Pre-manufactured building shop drawings

## Design information

### Proprietary Products and Materials

Not all products or materials sold are approved for use in Ontario as many products fall outside of the material requirements identified in the OBC. These products range from decking materials and guard systems to plumbing and foundation dampproofing systems. Where specific products or system types are required by the OBC any alternative materials or systems must have either a Building Materials Evaluation Commission (BMEC) authorization or a Minister's Ruling to be used in Ontario.

### Engineered Design

For houses and small buildings, Part 9 of Division B of the OBC provides prescriptive guidance for designing the structural system of a building using conventional materials. The systems in Part 9 however are subject to a range of limitations as to when they can be used. If a component of a structural system of a building falls outside of the limitations of Part 9 of the OBC, (ie: roof trusses, point loaded beams, aluminum and glass railing systems, etc.) the component, system must be designed in accordance with structural requirements of Part 4 of Division of the OBC. Part 4 design typically requires the services of a professional engineer.